

MINUTES
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

June 6, 2017

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on the 6th day of June, 2017, at 1300 Osprey Ridge Loop, Lago Vista, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Harvey Reiter	President
Bob Woolsey	Vice President
Vance Taylor	Secretary
Raymond Archer	Assistant Vice President
Robert Ernst	Assistant Secretary

and all of the above were present except Directors Taylor and Woolsey, thus constituting a quorum.

Also present at the meeting were Hal Lanham of AWR Services, Inc. ("AWR"); Kristen Dreiss of Jones & Carter, Inc. ("Jones & Carter"); Nancy Olson of McCall Gibson, Swedlund Barfoot, PLLC; and Sharon Covan of Allen Boone Humphries Robinson LLP ("ABHR") by conference call.

APPROVE MINUTES

The Board considered approving the minutes of the May 2, 2017, meeting. After review and discussion, Director Ernst moved to approve the minutes of the meeting. Director Archer seconded the motion, which passed by unanimous vote.

GARBAGE AND RECYCLING

There was no discussion on this matter.

AUDIT FOR THE FISCAL YEAR END FEBRUARY 28, 2017

Ms. Olson reviewed the audit for the fiscal year end February 28, 2017. After review and discussion, Director Archer moved to approve the audit. Director Ernst seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING

The Board reviewed the bookkeeper's report, a copy of which is attached and the bills presented for payment. After review and discussion, Director Ernst moved to approve the bookkeeper's report and the checks presented for payment. Director Archer seconded the motion, which passed by unanimous vote.

TAX ASSESSMENT AND COLLECTION

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. After review and discussion, Director Ernst moved to approve the tax assessor/collector's report. Director Archer seconded the motion, which passed unanimously.

INSURANCE

The Board reviewed the insurance proposal from Arthur J. Gallagher & Co., a copy of which is attached. After review and discussion, Director Archer moved to approve the insurance proposal for renewal of the District's insurance. Director Ernst seconded the motion, which passed by unanimous vote.

OPERATION OF DISTRICT FACILITIES

Mr. Lanham reviewed the operator's report, a copy of which is attached. Mr. Lanham said the PLC control system at the water plant lost programming. He said the memory module and internal battery was replaced and the system is operating normally. Mr. Lanham said the pump at lift station no. 1 was pulled and placed back in service after debris was cleared from the impeller. He said the pump continued to underperform and was rebuilt under the warranty. Mr. Lanham reported on grinder pump repairs.

Following review and discussion, Director Ernst moved to accept the operator's report. Director Archer seconded the motion, which carried unanimously.

CONDUCT HEARING REGARDING WATER AND SEWER SERVICE TERMINATIONS TO DELINQUENT ACCOUNTS AND AUTHORIZE TERMINATION, IF APPROPRIATE

There were no delinquent accounts for termination.

AMENDED RATE ORDER

The Board considered amending the Rate Order to increase the marina sewer rate due to the increased cost of the larger garbage dumpster requested by the marina. After review and discussion, Director Archer moved to adopt the Amended Rate Order. Director Ernst seconded the motion, which passed by unanimous vote.

ENGINEERING MATTERS

Ms. Dreiss reviewed the engineering report, a copy of which is attached.

CAPITAL IMPROVEMENTS

Ms. Dreiss said that TEI Controls (“TEI”) has completed installation of the SCADA improvements and that AWR is working with TEI on the punch list items.

WATERFORD ON LAKE TRAVIS, SECTION 1 DRAINAGE

Ms. Dreiss reported on the drainage project on property located at 17800 Kingfisher Ridge Drive. She said that the contractor has installed the inlet and concrete pipe and the swales have been dug. Ms. Dreiss said the erosion matting and berms still need to be completed. Director Ernst said that Mr. Fawthrop asks to be copied on correspondence between Jones & Carter and Mr. Rapp regarding the drainage project. Ms. Dreiss said that Travis County issued the work permit for the drainage project and that Travis County and Jones & Carter will inspect the project upon completion.

WATER PLANT INSPECTION AND REPAIRS

Ms. Dreiss said the annual water plant inspection was conducted and Jones & Carter is preparing a report.

WATER QUALITY SAMPLING

Ms. Dreiss reported on water quality sampling. She said that Horizon Environmental tried to take second quarter water samples, but there was no groundwater flow.

OTHER ENGINEERING MATTERS

Ms. Dreiss said the engineering fee analysis has been prepared and will be e-mailed to the Board members.

Discussion ensued regarding concerns expressed by Director Woolsey regarding the effect of landscaping installed by property owners along the roadside ditches that may inhibit the flow of water. Discussion ensued regarding this possible storm water drainage issue and the condition of the asphalt roads. After discussion, the Board authorized Jones & Carter to inspect the landscaping along the roadside ditches on Osprey Ridge Loop, to inspect the condition of the roads within the District and to prepare a report to the Board with recommendations regarding maintenance and repairs. Ms. Dreiss said Jones & Carter’s transportation department can assist with the road inspection.

There were no further engineering matters for discussion. Director Ernst moved to approve the engineer’s report. Director Archer seconded the motion, which passed by unanimous vote.

REPORT ON DEVELOPMENT

There was no report on development in the District.

JULY MEETING

Director Reiter said the July meeting has been moved to July 6, 2017.

WEBSITE

There was no discussion on this matter.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

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