

MINUTES
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

November 6, 2018

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on the 6th day of November, 2018, at 1405 Osprey Ridge Loop, Lago Vista, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Harvey Reiter	President
Ray Archer	Vice President
Vance Taylor	Secretary
Robert Ernst	Assistant Vice President
Dan Eckermann	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Cathy Mitchell of Jones & Carter, Inc. ("Jones & Carter"); Hal Lanham of AWR Services; and Sharon Covan of Allen Boone Humphries Robinson LLP ("ABHR") by telephone.

APPROVE MINUTES

The Board considered approving the minutes of the October 2, 2018, meeting. Director Reiter noted a correction to the minutes. After review and discussion, Director Taylor moved to approve the minutes of the meeting, as corrected. Director Archer seconded the motion, which passed by unanimous vote.

GARBAGE AND RECYCLING

Director Reiter said recycling bins were not emptied yesterday. Director Reiter said he contacted Progressive Waste, but has not received a response. He asked Ms. Covan to contact Progressive Waste if he does not receive a response today.

FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report, a copy of which is attached. After review and discussion, Director Ernst moved to approve the bookkeeper's report and the checks listed on the report. Director Eckermann seconded the motion, which passed by unanimous vote.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR THE ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") WINTER CONFERENCE

Discussion ensued regarding the AWBD winter conference in Austin, Texas. The Board took no action on this matter.

TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. After review and discussion, Director Ernst moved to approve the tax assessor/collector's report. Director Eckermann seconded the motion, which passed by unanimous vote.

OPERATION OF DISTRICT FACILITIES

Mr. Lanham reviewed the operator's report, a copy of which is attached. He discussed water plant repairs and maintenance. Mr. Lanham discussed backwashing the filters at the water treatment plant. He requested authorization to proceed with the filter rehabilitation project next week and to notify customers to conserve water and defer outdoor watering during the filter rehabilitation project. He requested the Board authorize the bookkeeper prepare and circulate a check for Board signature to pay the contractor, PrimeSpec Construction, LLC ("PrimeSpec"), subject to completion of the project and inspection by the District's engineer.

Mr. Lanham discussed the recent flood water that resulted in poor raw water quality in Lake Travis. He said flood gates were opened on all dams to alleviate flooding in the upper basin and the flow and turbulence created brought significant sediment and debris into Lake Travis. Mr. Lanham said options to protect the District's water supply were discussed with Director Reiter. Mr. Lanham said the ground storage tanks were filled and the intake and water plant were temporarily shut down. He said once the water plant was back in service, the filter system performed very well and produced high quality water. Mr. Lanham recommended the barge anchors be inspected to determine if they were affected or moved during the rise in the lake level and to inspect the water and electrical lines. Ms. Mitchell suggested the inspection be performed with the next scheduled barge inspection.

Director Reiter asked Mr. Lanham to arrange for a representative from the Lower Colorado River Authority (the "LCRA") to attend a Board meeting to discuss lake levels, flood prevention, and long-term flood prevention planning. Mr. Lanham said he will contact the LCRA.

Mr. Lanham reviewed a chart tracking Lake Travis water level and the relationship of the water level to implementation of the District's Drought Contingency Plan. He said AWR will continue to monitor the lake level.

Mr. Lanham said the Texas Commission on Environmental Quality (the "TCEQ") requested the District create a new monitoring plan summarizing the District's facilities, and monthly monitoring for sampling and testing. He said AWR is preparing the plan for the TCEQ.

Mr. Lanham said AWR personnel made repairs to thirteen locations in the District's drip fields damaged by wildlife or inclement weather. He said a contractor will utilize the existing mulch pile and apply additional mulch, if required, to stabilize underneath the drip field irrigation lines and cover the lines with mulch. Mr. Lanham said the TCEQ will be provided a certificate of work completion prior to the end of November.

Mr. Lanham said AWR is reviewing the cost of installing a power quality monitor. Mr. Lanham said boulders were placed along the drip fields to prevent unauthorized access to the area by off-road vehicles. He said no further incidents of trespassing have been reported.

Mr. Lanham reported on the septic tank at 17800 Kingfisher Ridge and the manner in which the guest house is served. He said the septic tank has significant root intrusion and the homeowner is considering whether to remove the septic tank and have the District install a grinder pump tank. Mr. Lanham said AWR recommends the homeowner remove the septic tank and install a grinder pump tank and said the homeowner has been notified in writing of his options and the cost to the homeowner.

After review and discussion, Director Eckermann moved to: (1) authorize proceeding with the filter rehabilitation project at the water plant; (2) authorize AWR to provide a notice to homeowners regarding water use during the filter rehabilitation project; (3) authorize AWR to fill the water tanks; (4) authorize the bookkeeper to circulate a check to Board members for signature to pay the PrimeSpec upon completion of the filter rehabilitation project and inspection by the District's engineer; and (5) accept the operator's report. Director Archer seconded the motion, which passed by unanimous vote.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

Mr. Lanham stated there were no delinquent accounts for termination.

ENGINEERING MATTERS

Ms. Mitchell reviewed the engineering report, a copy of which is attached.

CAPITAL IMPROVEMENTS

Ms. Mitchell said Jones & Carter is providing assistance to AWR for the SCADA improvements and the filter rehabilitation project, as needed.

WATER PLANT INSPECTION AND REPAIRS

Ms. Mitchell said all repairs recommended during the annual water plant inspection have been completed except for some vegetation removal and the recoating items scheduled in 2020.

OTHER ENGINEERING MATTERS

Ms. Mitchell said the District's wastewater treatment plant discharge permit will expire in December 2019. She said the permit renewal application must be submitted to the TCEQ six months prior to the permit expiration date. Ms. Mitchell reviewed a proposal from Jones & Carter for engineering fees relating to preparation of the permit and permit coordination and fees relating to reimbursable expenses including advertising fees and reproduction costs. She said the engineering fee, including reimbursable costs, is \$21,500.

Director Taylor discussed the road and drainage on Osprey Ridge. Director Reiter suggested that any work on the drainage problem be coordinated with the Property Owner's Association's work on road repairs. The Board agreed. Director Taylor asked Ms. Mitchell to add drainage repairs to the list of possible future projects.

After review and discussion, Director Ernst moved to: (1) approve the Jones & Carter proposal for engineering fees relating to the wastewater treatment plant discharge permit renewal; and (2) accept the engineer's report. Director Taylor seconded the motion, which passed by unanimous vote.

REPORT ON DEVELOPMENT

There was no report on development.

WEBSITE

There was no discussion on this matter.

LAKE LEVELS AND COMMUNICATIONS TO THE LOWER COLORADO RIVER AUTHORITY

Director Eckermann reviewed a proposed letter to the LCRA regarding increasing the lake level. Discussion ensued. After discussion, the Board deferred

action on the letter, pending discussions with an LCRA representative at a future Board meeting.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

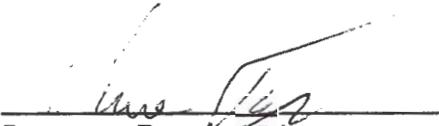
MEETING DATES

The Board agreed the next meeting will be December 4, 2018, at 1300 Osprey Ridge Loop, and the January meeting will be held January 3, 2019, instead of January 1 at 18001 Kingfisher Ridge Dr.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

ATTACHMENTS TO THE MINUTES

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