

MINUTES
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

April 3, 2018

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on the 3rd day of April, 2018, at 1405 Osprey Ridge Loop, Lago Vista, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Harvey Reiter	President
Bob Woolsey	Vice President
Vance Taylor	Secretary
Raymond Archer	Assistant Vice President
Robert Ernst	Assistant Secretary

and all of the above were present except Director Woolsey, thus constituting a quorum.

Also present at the meeting were Brett Lanham of AWR Services, Inc. ("AWR"); Cathy Mitchell and Kristen Dreiss of Jones & Carter, Inc. ("Jones & Carter"); and Sharon Covan of Allen Boone Humphries Robinson LLP ("ABHR") by telephone.

APPROVE MINUTES

The Board considered approving the minutes of the March 6, 2018, meeting. After review and discussion, Director Taylor moved to approve the minutes of the February 6, 2018, meeting. Director Archer seconded the motion, which passed by unanimous vote.

GARBAGE AND RECYCLING

The Board asked that Progressive Waste collect up to twelve bags of lawn clippings during the month of April, as has been done in the past. Ms. Covan said she will contact the company.

FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report, a copy of which is attached. After review and discussion, Director Ernst moved to approve the bookkeeper's report and the checks listed on the report. Director Taylor seconded the motion, which passed by unanimous vote.

TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached.

After review and discussion, Director Ernst moved to approve the tax assessor/collector's report. Director Taylor seconded the motion, which passed by unanimous vote.

OPERATION OF DISTRICT FACILITIES

Mr. Lanham reviewed the operator's report, a copy of which is attached. Mr. Lanham said that AWR was alerted by the meter monitoring system of high water usage at an address in the District. He said the customer was contacted and a water leak on the customer's side of the meter was addressed by the customer.

Mr. Lanham said AWR responded to a possible wastewater leak in Waterford on Lake Travis, Section 7. He said that upon investigation, it was determined that the force main near a manhole was leaking. Mr. Lanham said the area was excavated, the repair was made, and a report was submitted to the Texas Commission on Environmental Quality ("TCEQ").

Mr. Lanham said the District's insurance carrier approved payment to the District in the amount of \$9,602.15 for the cost of repairing damage to the water treatment plant 800 amp breaker. He said the payment amount is minus the District's deductible. Mr. Lanham requested authorization for AWR to sign the Sworn Statement in Proof of Loss reviewed by ABHR, and submit the form to the insurance carrier.

Mr. Lanham reported on the road repair near lift station no. 3. He said a section of depressed roadway near lift station no. 3 was excavated and a cleaning and video of the force main was taken to determine if the wastewater line was sagging. Mr. Lanham said there were no sags found in the line. He said that groundwater had eroded the base and subgrade of the road, allowing the road to sink. Mr. Lanham said the old road base and sediment was removed and replaced with new compacted material and new asphalt was installed. He said that after research, it was determined that the property owner is Lewisville 9/4 and a request for payment of the \$7,731.23 cost of the road repairs will be made to Lewisville 9/4.

Mr. Lanham discussed the SCADA improvements. He said that other AWR clients are willing to participate in TeamViewer, the remote monitoring system. He said the District's share of the cost would be \$400.00 per year.

Mr. Lanham discussed the cost of power conditioning equipment in addition to an Eaton power quality monitor. He said the equipment will help reduce possible damage from poor quality power and/or power fluctuations by monitoring incoming power to the District's facilities. Discussion ensued. Mr. Lanham said additional information will be provided regarding the cost and installation options.

Mr. Lanham reported that the current storage level in Lake Travis is 81% of total capacity.

Discussion ensued regarding the payment of utilities by a property owner, when a tenant has not paid and has moved. After discussion, the Board asked that ABHR research the matter further.

After review and discussion, Director Taylor moved to: (1) authorize AWR to sign the Sworn Statement in Proof of Loss and submit the Statement to the District's insurance carrier; (2) authorize AWR to send a letter to Lewisville 9/4 requesting payment for repairs made to the roadway; (3) authorize AWR to provide additional cost information for the power conditioning equipment; (4) authorize AWR to work with ABHR on the utility payment matter concerning tenants and landlords; and (5) accept the operator's report. Director Reiter seconded the motion, which passed by unanimous vote.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

Mr. Lanham stated that there were no delinquent accounts for termination.

ENGINEERING MATTERS

Ms. Mitchell reviewed the engineering report, a copy of which is attached.

CAPITAL IMPROVEMENTS

Ms. Mitchell said Jones & Carter is evaluating the use of a power conditioning unit versus a power quality monitor for the water plant.

Ms. Mitchell reported on the barge electrical cable replacement. She said proposals were solicited from three contractors and two bids were received. Ms. Mitchell said Jones & Carter recommends award of the contract to Merrigan Electric, LLC in the amount of \$52,365.00. Director Archer asked about the warranty on the new cable. Ms. Mitchell said the new cable is sheathed and armored and she will confirm the warranty. Ms. Mitchell asked about the use of surplus construction funds to fund a portion of the project. Ms. Covan said she will prepare a letter notifying the TCEQ of the use of surplus funds. After discussion, the Board concurred that, in its judgement, Merrigan Electric was a responsible bidder who would be most advantageous to the District and would result in the best and most economical completion of the project.

WATER PLANT INSPECTION AND REPAIRS

Ms. Mitchell reported on the chemical building modifications. She said the contractor, PrimeSpec Construction, will begin work later this month.

After review and discussion, and based on the engineer's recommendation, Director Ernst moved to: (1) award the contract for the barge electrical cable replacement to Merrigan Electric in the amount of \$52,365.00, based on the engineer's recommendation and subject to approval of bonds and verification of

insurance; and (2) accept the engineer's report. Director Archer seconded the motion, which passed by unanimous vote.

REPORT ON DEVELOPMENT

There was no report on development in the District.

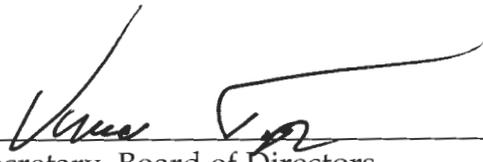
WEBSITE

There was no discussion on this matter.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

There being no further business to come before the Board, the meeting was adjourned.


Secretary, Board of Directors

(SEAL)



ATTACHMENTS TO THE MINUTES

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