

MINUTES  
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

July 3, 2018

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on the 3rd day of July, 2018, at 1325 Osprey Ridge Loop, Lago Vista, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

|               |                          |
|---------------|--------------------------|
| Harvey Reiter | President                |
| Ray Archer    | Vice President           |
| Vance Taylor  | Secretary                |
| Robert Ernst  | Assistant Vice President |
| Dan Eckermann | Assistant Secretary      |

and all of the above were present except Director Taylor, thus constituting a quorum.

Also present at the meeting were Cathy Mitchell and Ryan Casey of Jones & Carter, Inc. ("Jones & Carter"); Hal Lanham and Brett Lanham by telephone; and Sharon Covan of Allen Boone Humphries Robinson LLP ("ABHR") by telephone.

APPROVE MINUTES

The Board considered approving the minutes of the June 5, 2018, meeting. After review and discussion, Director Archer moved to approve the minutes of the meeting. Director Reiter seconded the motion, which passed by unanimous vote.

GARBAGE AND RECYCLING

There was no report on this matter.

FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report, a copy of which is attached. After review and discussion, Director Ernst moved to approve the bookkeeper's report and the checks listed on the report. Director Archer seconded the motion, which passed by unanimous vote.

TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. After review and discussion, Director Ernst moved to approve the tax assessor/collector's report. Director Archer seconded the motion, which passed by unanimous vote.

## INSURANCE

The Board took no action on this matter.

## OPERATION OF DISTRICT FACILITIES

Mr. Brett Lanham reviewed the operator's report, a copy of which is attached. He discussed water plant repairs and maintenance. Mr. Lanham said the water plant was operated manually for a short time in order to repair the backwash system. He said a local contractor was able to reconfigure the software and reset the system and the water treatment plant was returned to service.

Mr. Lanham discussed the progress of the installation of TeamViewer and power quality monitoring. He said that AWR is working with electrical contractors to install a Power Quality Monitor on the incoming power line to the water treatment plant.

Mr. Lanham said a sun shield was installed above the booster pump station to reduce direct UV and sunlight exposure that was causing the station to alarm on hot days. He said the structure will also help prevent freezing during winter months.

Mr. Lanham reported on the road repair near lift station no. 3. He said title work obtained by ABHR determined that the owner of the road is Waterford Lake Vista, LLC, who purchased the property in April of 2018 from Lewisville 9/4. Mr. Lanham said letters requesting reimbursement for road repairs were sent to the new property owner, Waterford Lago Vista, LLC, the previous owner, Lewisville 9/4, and the property realtor. He said the reimbursement requested was for \$7,731.23.

Mr. Lanham said AWR inspected the raw water barge and determined it did not need to be repositioned. He said the buoys were adjusted and the position of the barge will be rechecked in about one month.

Mr. Lanham said a builder requested that AWR locate water and sewer lines for the property located at 18301 Cedar Sage Court. Mr. Lanham said it is important to locate service lines before excavating a property and builders are encouraged to contact AWR for this service to prevent damage to District facilities. He said the charge for the service was \$69.54. He asked if the Board wanted to back charge the builder. After discussion, the Board agreed not to back charge the builder and agreed that future requests such as this be treated similarly.

Mr. Lanham said AWR notified the customer at 1400 Watercliff that his electronic water meter was indicating a possible water leak. He said the customer requested that AWR inspect the meter. Mr. Lanham said that no leak was found on the District's side and the customer was advised to contact a plumbing company for further investigation on the customer's side of the meter. He asked if the customer should be charged for the service call. After discussion, the Board agreed that AWR should continue to notify customers if the electronic water meter indicates an abnormality and advise the customer to check the area around their meter. The Board agreed that if a customer

then requests a service call, and no problem is found with the meter or the District's side of the meter, the customer should pay for a service call. The Board asked AWR to draft a notice that can be sent to customers and added to the Service Agreement. Mr. Lanham said he will prepare a notice and provide a copy to Board members for review.

Mr. Lanham said AWR responded to two alarms at lift station no. 1. He said one alarm was likely due to a heavy grease buildup and the second alarm was after a rain causing an inflow and infiltration from storm water.

Mr. Lanham said there is evidence of unauthorized access to the drip irrigation disposal fields by off road vehicles. He said the fence along the boundary of the drip fields and Point Venture was removed. Discussion ensued regarding rebuilding the fence or installing boulders to prevent access. The Board requested that AWR research the options to prevent access to the disposal fields and the cost of no trespassing signs for the Board meeting next month.

Mr. Lanham said the combined storage level in Lakes Travis and Buchanan is 1.541 million acre-feet, or 81% of total capacity and the current storage level in Lake Travis is 0.793 million acre-feet a 5% decrease from June 1, 2018. He said the lake levels trigger Stage I Voluntary Watering Restrictions in the District's Amended Drought Contingency Plan due to the lake levels decreasing below 1.6 million acre-feet. Mr. Lanham said that in accordance with the District's Amended Drought Contingency Plan, customers are asked to voluntarily reduce outdoor watering to help achieve a 5% reduction in water consumption. After discussion, Director Ernst moved to: (1) authorize AWR to prepare a notice to customers of voluntary watering restrictions; (2) provide the notice to ABHR for posting on the District's website; (3) include the notice on the next utility bill; (4) notify the homeowner association; and (5) place the appropriate signage in the District. Director Reiter seconded the motion, which passed by unanimous vote.

After review and discussion, Director Ernst moved to accept the operator's report. Director Reiter seconded the motion, which passed by unanimous vote.

#### HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

Mr. Lanham stated that there were no delinquent accounts for termination.

#### ENGINEERING MATTERS

Ms. Mitchell reviewed the engineering report, a copy of which is attached.

#### CAPITAL IMPROVEMENTS

Ms. Mitchell reported on the barge electrical cable replacement. She said the contractor, Merrigan Electric, has pulled the cables and will be making the connections this week. She had no pay estimates to present to the Board.

WATER PLANT INSPECTION AND REPAIRS

Ms. Mitchell reported on the chemical building modifications. She said the project is complete and a pay estimate will be presented next month. Ms. Mitchell said the annual water plant inspection was conducted on May 18, 2018, and a report is being assembled.

Ms. Mitchell said that Merrigan Electric submitted a proposal to perform the annual underwater barge inspection while they are on site. She said the cost of the inspection and report is \$600.00. Ms. Mitchell recommended engaging Merrigan Electric to perform the inspection.

After review and discussion, and based on the engineer's recommendation, Director Archer moved to: (1) engage Merrigan Electric to perform the underwater barge inspection at a cost of \$600.00; and (2) accept the engineer's report. Director Eckermann seconded the motion, which passed by unanimous vote.

REPORT ON DEVELOPMENT

Ms. Mitchell said the developer that purchased approximately 98 undeveloped acres has inquired to the homeowner association about the cost to install utilities. She said the HOA referred the developer to AWR who then referred the developer to Jones & Carter. Ms. Mitchell said she has not yet been contacted by the developer.

Director Reiter asked about the status of the inspection of fire hydrants in the District. Mr. Brett Lanham said Capital Hydrant inspected all of the hydrants in the District and the hydrants have been painted. He said he will confirm the date of the last inspection.

WEBSITE

There was no discussion on this matter.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MEETING DATES

The Board agreed that the next meeting will be August 7, 2018, at Director Reiter's home.

There being no other business to come before the Board, the meeting was adjourned.

(SEAL)



*Vivian [Signature]*  
Secretary, Board of Directors

ATTACHMENTS TO THE MINUTES

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