

MINUTES  
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

January 3, 2019

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on the 3rd day of January, 2019, at 18001 Kingfisher Ridge Drive, Lago Vista, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Harvey Reiter	President
Ray Archer	Vice President
Vance Taylor	Secretary
Robert Ernst	Assistant Vice President
Dan Eckermann	Assistant Secretary

and all of the above were present except Director Eckermann, thus constituting a quorum.

Also present at the meeting were Cathy Mitchell and Jason Baze of Jones & Carter, Inc. ("Jones & Carter"); Hal Lanham and Brett Lanham of AWR Services by telephone; Andrew Fawthrop, a resident of the District; and Sharon Covan of Allen Boone Humphries Robinson LLP by telephone.

APPROVE MINUTES

The Board considered approving the minutes of the December 4, 2018, meeting. After review and discussion, Director Ernst moved to approve the minutes of the meeting. Director Archer seconded the motion, which passed by unanimous vote.

GARBAGE AND RECYCLING

There was no discussion on this matter.

FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report, a copy of which is attached. The Board reviewed the proposed budget for the fiscal year end February 28, 2020. After review and discussion, Director Taylor moved to approve the bookkeeper's report and the checks listed on the report. Director Archer seconded the motion, which passed by unanimous vote.

TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. After review and discussion, Director Taylor moved to approve the tax assessor/collector's report. Director Archer seconded the motion, which passed by unanimous vote.

## ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE

Ms. Covan reported on the District's compliance activities during the prior calendar year related to bond financings. She stated that no action is required by the Board.

## ANNUAL DISCLOSURE STATEMENTS FOR INVESTMENT OFFICER AND BOOKKEEPER

The Board took no action on this matter.

## OPERATION OF DISTRICT FACILITIES

Mr. Brett Lanham reviewed the operator's report, a copy of which is attached. Mr. Lanham said Stage 1 drought conditions are no longer in effect and the notice can be removed from the District's website.

Mr. Lanham said the filter underdrain rehabilitation project has been completed. He said some sensors in the water treatment plant needed to be replaced and programmed into the SCADA controls. After replacement of the sensors, the water treatment plant was placed in automatic mode.

Mr. Lanham said AWR conducted winterization activities around all externally exposed facilities that could be affected by extended below-freezing weather.

Mr. Lanham said AWR operators noticed the air relief valve for one booster pump was not functioning and it was replaced.

Mr. Lanham said AWR worked with Jones & Carter on the inspection of the intake barge for zebra mussels and other possible intake structure issues. He said the inspection was performed by Excel and zebra mussels were found clogging the intake screens. Mr. Lanham said Excel recommends a sonic removal process to periodically remove zebra mussels and cleaning the grates every six months. He said other methods of zebra mussel removal include Ozone treatments and application of potassium chloride. Director Taylor discussed broader issues including the intake screen, and whether live mussels get past the screen. Director Reiter asked AWR to determine if the flow of water is diminished by the zebra mussels and whether flow can be monitored. Mr. Lanham said he will find out whether the flow can be monitored and the cost of periodic cleaning. Director Reiter asked whether the City of Austin or another entity is taking the lead in resolving the zebra mussel issue. Director Taylor recommended that AWR or Jones & Carter contact other cities that have successfully dealt with this issue.

Mr. Lanham reviewed repairs at the wastewater treatment plant. He said the chlorine pump was not operating properly. He said the injection lines were cleared and the pump reset. Mr. Lanham said the decant pump would not activate and was replaced. He said AWR worked with contractors and Jones & Carter to complete the drip field mulch repairs requested by the Texas Commission on Environmental Quality

("TCEQ") and prepared a letter to the TCEQ. Mr. Lanham said the drip fields are being digitally mapped and the map will be distributed to field personnel.

Discussion ensued regarding a sewer discharge line leak at 1301 Osprey Ridge. Mr. Lanham said the leak was located and two failed fittings were replaced. He said the area was backfilled and the line was placed into service.

Mr. Lanham discussed lift station repairs. He said there have been multiple pump failures at lift station no. 3 and AWR is working with Jones & Carter to determine the causes and to find a long-term solution.

Mr. Lanham said AWR was contacted by the builder at 1608 Watercliff regarding a possible sewer line running under the slab from 1612 Watercliff. He said AWR conducted an inspection and believes that the builder at 1608 Watercliff installed the grinder pump discharge line in the incorrect location, resulting in the discharge line crossing the 1608 Watercliff property. Mr. Lanham said AWR temporarily re-routed the line around the slab, but a permanent installation is needed. Discussion ensued regarding the party responsible for paying for the repairs. After discussion, the Board requested that AWR contact the property owner at 1612 Watercliff regarding payment for the temporary relocation of the grinder pump discharge line and to discuss permanent installation of the line.

Mr. Hal Lanham said AWR contacted Mr. Rapp, the property owner at 17800 Kingfisher, regarding the grinder pump failure caused by root growth inside the septic tank from a nearby palm tree. Mr. Lanham said the homeowner was advised to remove or relocate the trees, remove the root systems and seal the septic tank. He said a septic tank was originally installed and then converted to a grinder pump system. Director Ernst said that the original owner of the property at 17800 Kingfisher installed the septic system. Mr. Lanham said Mr. Rapp wants to discuss who should be responsible for paying for this work with the Board and requests that he be permitted to call in to the meeting on February 5, 2019.

The Board discussed including information in a utility billing regarding District and property owner grinder pump responsibilities.

Mr. Hal Lanham said AWR is coordinating a meeting for Board members and consultants with John Hoffman, Vice President of the Lower Colorado River Authority ("LCRA"). He said he is prepared to arrange a meeting room and lunch at Barton Creek Country Club. The Board asked Mr. Lanham to obtain possible meeting dates in February or March from Mr. Hoffman.

Director Taylor said there is evidence that all-terrain vehicles are still accessing the drip fields, although boulders were placed to discourage trespassing. Mr. Hal Lanham said AWR will inspect the area and obtain the cost to extend the boulders another forty feet. Director Taylor asked if the District's fire hydrants are due for inspection. Mr. Hal Lanham said he will determine when the last inspection was performed.

After review and discussion, Director Ernst moved to accept the operator's report. Director Archer seconded the motion, which passed by unanimous vote.

#### HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

Mr. Lanham stated there were no delinquent accounts for termination.

#### ENGINEERING MATTERS

Ms. Mitchell reviewed the engineering report, a copy of which is attached.

#### CAPITAL IMPROVEMENTS

Ms. Mitchell said Jones & Carter is providing assistance with improvements to AWR, as needed.

#### WATER PLANT INSPECTION AND REPAIRS

There was no report on this matter.

Ms. Mitchell said Jones & Carter received an inquiry regarding out-of-District water and sewer service from an individual purchasing property on Ivean Pearson Road, southeast of Section 6. She said a feasibility study will cost approximately \$7,500 and the purchaser would be asked to pay this deposit to Jones & Carter.

After review and discussion, Director Ernst moved to: (1) authorize Jones & Carter to prepare the feasibility report, subject to payment of the \$7,500 to Jones & Carter by the purchaser; and (2) accept the engineer's report. Director Reiter seconded the motion, which passed by unanimous vote.

#### REPORT ON DEVELOPMENT

The Board discussed development in the District.

#### MEETING WITH THE LOWER COLORADO RIVER AUTHORITY

There was no further discussion on this matter.

#### ADOPT RESOLUTION ESTABLISHING OUT-OF-DISTRICT MEETING PLACES

The Board considered adopting a Resolution establishing Jones & Carter, 3100 Alvin Devane Blvd., Suite 150, Austin, TX 78741, and Barton Creek Country Club, 8212 Barton Club Dr., Austin, Texas 78735, as District out-of-district meeting places open to the public. After discussion, Director Taylor moved to adopt the Resolution, as stated, and authorize publication of a Notice of Establishment of Out-of-District Meeting Places. Director Reiter seconded the motion, which passed by unanimous vote.

WEBSITE

There was no discussion on this matter.

COMMENTS FROM THE PUBLIC

Mr. Fawthrop addressed the Board to discuss future road repairs. He said there is evidence of minor subsidence in a few areas. Director Reiter suggested that the Waterford Property Owner's Association coordinate road repairs and contact the Board to discuss the matter.

MEETING DATES

The Board agreed the next meeting will be February 5, 2019, at 1325 Osprey Ridge Loop.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



  
Secretary, Board of Directors

ATTACHMENTS TO THE MINUTES

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