

MINUTES  
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

October 1, 2019

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on October 1, 2019, at 1845 Kingfisher Ridge Cove, Lago Vista, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Harvey Reiter	President
Ray Archer	Vice President
Vance Taylor	Secretary
Robert Ernst	Assistant Vice President
Dan Eckermann	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Mr. and Ms. Allen, property owners; Ms. Eckermann, a resident of the District; Cathy Mitchell and Jason Baze of Jones & Carter, Inc.; Brett Lanham and Amanda Rodriguez of AWR Services; and Janet Swartz and Sharon Covan of Allen Boone Humphries Robinson LLP by telephone.

APPROVE MINUTES

The Board considered approving the minutes of the September 3, 2019, meeting. After review and discussion, Director Taylor moved to approve the minutes of the September 3, 2019, meeting. Director Eckermann seconded the motion, which passed by unanimous vote.

GARBAGE COLLECTION AND RECYCLING

There was no report on garbage and recycling.

FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report, a copy of which is attached. After review and discussion, Director Ernst moved to approve the bookkeeper's report and the checks listed on the report. Director Reiter seconded the motion, which passed by unanimous vote.

TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. Director Vance discussed the District's 2019 taxable value and building activity in Section 4. After review and discussion, Director Ernst moved to approve the tax assessor/collector's report. Director Reiter seconded the motion, which passed by unanimous vote.

CONDUCT PUBLIC HEARING REGARDING DISTRICT'S TAX RATE, ADOPT ORDER LEVYING TAXES, AND AUTHORIZE EXECUTION OF AMENDMENT TO INFORMATION FORM

The Board noted that a Notice of Public Hearing was mailed to property owners reflecting that the District anticipated levying a total tax rate of \$0.79 per \$100 of assessed valuation.

Director Reiter then opened the public hearing. No members of the public came forward to make comments. Director Reiter then closed the public hearing.

Ms. Swartz presented an Order Levying Taxes for the 2019 tax year reflecting a total \$0.79 tax rate per \$100 of assessed valuation, comprised of \$0.40 for debt service and \$0.39 for operations and maintenance. Ms. Swartz then presented an Amendment to Information Form reflecting the 2019 tax rate. She noted that the Amendment to Information Form will be filed with the Travis County Clerk and the Texas Commission on Environmental Quality.

Following review and discussion, Director Archer moved to (1) adopt the Order Levying Taxes; (2) approve and authorize execution of the Amendment to Information Form; and (3) direct that the Order and the Amendment be filed appropriately and retained in the District's official records. Director Ernst seconded the motion, which passed by unanimous vote.

The Board confirmed its intention that the 2019 tax levy includes a debt service component for the calendar year ending December 31, 2020, and a maintenance tax component for the fiscal year ending February 29, 2020.

OPERATION OF DISTRICT FACILITIES

Mr. Lanham reviewed the operator's report, a copy of which is attached. He stated that 165 customers were billed during the month of August.

Mr. Lanham reported on the operation of the wastewater treatment plant ("WWTP"), including the manual reset of a blower and replacement of a washing valve.

Mr. Lanham stated AWR is obtaining parts and preparing for installation of control hardware for the WWTP drip irrigation system.

Mr. Lanham discussed grinder pump repairs and installation of three pumps for new homes during the prior month.

Mr. Lanham stated the autodialer for lift station no. 2 has been ordered and will be installed when received. He added the existing autodialer is out of service and the operator is monitoring the lift station manually.

Mr. Lanham reported on operation of the water treatment plant, including a reset of the alarm due to possible power fluctuations.

Mr. Lanham updated the Board on the water plant clarifier repair and media replacement program. He stated that the contractor has ordered the parts to avoid any increases in prices.

Mr. Lanham stated there is a leak in the seals at the top of the ground storage tank that will need to be repaired. He added he is obtaining proposals for the repair.

Director Taylor discussed power interruptions in the District and the effects on District operations. Mr. Lanham discussed the use of a power monitoring unit to monitor power at the water plant. He stated he will send the proposal from Merrigan Electric for a power monitoring unit to Ms. Mitchell for review.

After review and discussion, Director Ernst moved to accept the operator's report. Director Archer seconded the motion, which passed by unanimous vote.

#### HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

Mr. Lanham stated there were no delinquent accounts for termination.

#### WATER AND SEWER RATES; AMENDED RATE ORDER

There was no discussion regarding water and sewer rates, or an amended Rate Order.

#### ENGINEERING MATTERS

Ms. Mitchell reviewed the engineer's report, a copy of which is attached.

#### CAPITAL IMPROVEMENT PLAN

Ms. Mitchell stated Jones & Carter, Inc., received comments from AWR and revised the Capital Improvement Plan. She reviewed the Capital Improvement Plan, a copy of which is attached to the engineer's report.

#### INSPECTIONS AND REPAIRS

Mr. Mitchell updated the Board on the water plant clarifier repair and media replacement program. She stated that the contract for the project is being finalized.

Ms. Mitchell stated Jones & Carter, Inc., is working with AWR on the action items as noted in inspection reports.

#### ZEBRA MUSSEL REMOVAL AND PREVENTION

Ms. Mitchell stated she did not have a report on Zebra mussel removal and prevention.

OTHER ENGINEERING MATTERS

Ms. Mitchell updated the Board on renewal of the WWTP permit.

After review and discussion, Director Eckermann moved to accept the engineer's report. Director Archer seconded the motion, which passed by unanimous vote.

REPORT REGARDING DEVELOPMENT

Director Taylor reported on development in Section 7.

The Board agreed with the following meeting schedule and locations:

November 5, 2019 - Bob Ernst  
December 3, 2019 - Ray Archer

HEAR PUBLIC COMMENTS

Mr. and Ms. Allen, property owners, introduced themselves to the Board.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



  
Secretary, Board of Directors

ATTACHMENTS TO THE MINUTES

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