

MINUTES  
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

December 3, 2019

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on December 3, 2019, at 1300 Osprey Ridge Loop, Lago Vista, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Harvey Reiter	President
Ray Archer	Vice President
Vance Taylor	Secretary
Robert Ernst	Assistant Vice President
Dan Eckermann	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Cathy Mitchell of Jones & Carter, Inc.; Brett Lanham of AWR Services; and Kathryn Garner and Janet Swartz of Allen Boone Humphries Robinson LLP by telephone.

PUBLIC COMMENT

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of the November 5, 2019, meeting. Director Reiter requested the minutes be amended to reflect that the Board requested AWR add a notice to the District's water bill monthly regarding the proper disposal of grease and items not allowed in the District's system. After review and discussion, Director Taylor moved to approve the minutes of the November 5, 2019, meeting as amended. Director Eckermann seconded the motion, which passed by unanimous vote.

GARBAGE COLLECTION AND RECYCLING

There was no report on garbage and recycling.

FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report, a copy of which is attached. After review and discussion, Director Reiter moved to approve the bookkeeper's report and the checks listed on the report. Director Eckermann seconded the motion, which passed by unanimous vote.

Director Reiter stated that Waterford Lago Vista LLC has contacted him regarding the development of approximately 80 acres in the District. He added that he

plans to meet with representatives of Waterford Lago Vista LLC and Silverton Homes and will report to the Board on the matters discussed at the meeting. Ms. Garner stated that new developers in the District may enter into Development Financing Agreements with the District to provide the terms and conditions by which tracts of land will be developed, including construction of the project and reimbursement of funds advanced. Ms. Mitchell stated that representatives of Waterford Lago Vista LLC have met with Jones & Carter, Inc., on development matters.

#### REVIEW AND UPDATE EMINENT DOMAIN REPORT TO THE TEXAS COMPTROLLER

Ms. Swartz reported that ABHR has filed the District's Eminent Domain Authority Annual Report with the Comptroller of the State of Texas pursuant to Senate Bill 1812.

#### TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. After review and discussion, Director Reiter moved to approve the tax assessor/collector's report. Director Eckermann seconded the motion, which passed by unanimous vote.

#### OPERATION OF DISTRICT FACILITIES

Mr. Lanham reviewed the operator's report, a copy of which is attached. He stated that 167 customers were billed during the month of October.

Mr. Lanham reported on operation of the water treatment plant, including AWR responses to multiple alarms during the month. He stated AWR made necessary adjustments to accommodate the incoming increased turbidity.

Mr. Lanham updated the Board on the water plant clarifier repair and media replacement program. He stated that parts had been ordered and are being received by the contractor. Mr. Lanham stated AWR will coordinate with Director Reiter and Jones & Carter, Inc., prior to the commencement of the project which will require notices to customers.

Mr. Lanham reported that he has continued to solicit proposals for cleanup of the landscaping surrounding the raw water line leading to Lake Travis and is waiting on responses from contractors.

Mr. Lanham reported on communications with the District's engineer on the Capital Improvement Plan ("CIP") and maintenance items for District facilities.

Mr. Lanham reported on the operation of the wastewater treatment plant ("WWTP"), including the use of blower no. 2 during the repair of blower no. 1.

Mr. Lanham stated AWR coordinated with contractors on the finalization of the installation of the control hardware for the WWTP drip irrigation system. He added that he has been working with the contractor to determine what adjustments need to be made to the District's existing AT&T service in order to provide remote service to the system. Mr. Lanham stated he has requested a proposal from AT&T for U-Verse service.

Mr. Lanham discussed a grinder pump repair made during the prior month.

Mr. Lanham stated AWR is reviewing a proposal for a power monitoring unit at the water treatment plant.

Mr. Lanham stated AWR will add a notice to the water bill monthly regarding the proper disposal of grease and items not allowed in the District's system.

After review and discussion, Director Taylor moved to accept the operator's report. Director Ernst seconded the motion, which passed by unanimous vote.

#### HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

Mr. Lanham stated there were no delinquent accounts for termination.

#### WATER AND SEWER RATES; AMENDED RATE ORDER

There was no discussion regarding water and sewer rates, or an amended Rate Order.

#### ENGINEERING MATTERS

Ms. Mitchell reviewed the engineer's report, a copy of which is attached.

#### CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Mitchell stated she had no changes to the CIP.

#### WATER PLANT CLARIFIER REPAIR AND MEDIA REPLACEMENT PROGRAM

Ms. Mitchell stated that the contract for the Water Plant Clarifier Repair and Media Replacement Program should be finalized soon, and the work will take approximately one week to complete.

#### INSPECTIONS AND REPAIRS

Ms. Mitchell stated Jones & Carter, Inc., is working with AWR on the action items as noted in inspection reports.

ZEBRA MUSSEL REMOVAL AND PREVENTION

Ms. Mitchell had no report on zebra mussel removal and prevention.

OTHER ENGINEERING MATTERS

Ms. Mitchell updated the Board on renewal of the WWTP permit.

BARGE INSPECTION

Ms. Mitchell reviewed a proposal from Chapman Marina in the amount of \$3,500 for inspection and removal of zebra mussels from the barge.

After review and discussion, Director Reiter moved to (1) accept the engineer's report; and (2) authorize the engineer and operator to arrange for the inspection and removal of zebra mussels from the barge by Chapman Marina for a cost of \$3,500. Director Eckermann seconded the motion, which passed by unanimous vote.

REPORT REGARDING DEVELOPMENT

Director Taylor updated the Board on the District's 2019 taxable value.

NEXT MEETING DATE AND LOCATION

The Board agreed on the following meeting schedule and locations:

January 7, 2020	Vance Taylor's home
February 4, 2020	Dan Eckermann's home
March 3, 2020	Harvey Reiter's home

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



  
Secretary, Board of Directors

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