

MINUTES
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

November 3, 2020

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met on the 3rd day of November, 2020, in regular session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, and the roll was called of the members of the Board being present by telephone:

Harvey Reiter	President
Dan Eckermann	Executive Vice President
Andrew L. Fawthrop	Vice President
Vance Taylor	Secretary
Andi K. Tasset	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also attending the teleconference were Brett Lanham of Lanham Consulting, LLC; Cathy Mitchell and Jason Baze of Jones & Carter, Inc. ("J&C"); Hal Lanham and Tammy Hargett of AWR Services, Inc. ("AWR"); and Kathryn Garner and Janet Swartz of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Director Reiter offered any members of the public attending the meeting by telephone the opportunity to make public comment.

Mr. Brett Lanham addressed the Board and discussed his departure from AWR. Director Reiter requested Mr. Brett Lanham and Mr. Hal Lanham submit their comments to the Board in written format and send them to ABHR.

RATIFICATION OF EMERGENCY OR URGENT ACTIONS, IF ANY, AND
RATIFICATION OF COVID-19 EPIDEMIC RELATED EMERGENCY ACTIONS, IF
ANY

The Board concurred that there were no emergency actions to ratify.

APPROVE MINUTES

The Board considered approving the minutes of October 6, 2020, regular meeting. After review and discussion, Director Eckermann moved to approve the minutes of the October 6, 2020, regular meeting. Director Fawthrop seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report, a copy of which is attached. Director Reiter discussed certified values in the District. After review and discussion, Director Taylor moved to approve the bookkeeper's report and the checks listed on the report. Director Eckermann seconded the motion, which passed by unanimous vote.

TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. After review and discussion, Director Taylor moved to approve the tax assessor/collector's report. Director Eckermann seconded the motion, which passed by unanimous vote.

OPERATION OF DISTRICT FACILITIES

Mr. Hal Lanham reviewed the operator's report, a copy of which is attached. He stated that 180 customers were billed during the month of September.

Mr. Hal Lanham requested approval to arrange for a small commercial dumpster to be placed at the water treatment plant site for a cost of \$103.00 a month.

Mr. Hal Lanham reported that AWR responded to a low pressure alarm at the water treatment plant. He added that the fire hydrants were flushed to remove air in the distribution lines.

Mr. Hal Lanham reported on three alarm calls from the hydro tank located at the water treatment plant.

Mr. Hal Lanham reported that the lead and copper sampling conducted in the District was completed.

Mr. Hal Lanham reported AWR was unable to calculate water loss for last month due to issues with the raw water meter at the water treatment plant. He added that an assessment is being performed on the meter.

Mr. Hal Lanham reported that sludge will eventually need to be hauled from the wastewater treatment plant and is typically done annually.

Mr. Hal Lanham responded to an inquiry from Director Taylor on the repair of a leaking chlorine feed line at the water treatment plant.

In response to an inquiry from Director Reiter, Mr. Hal Lanham stated that the Eaton Power Quality Meter has been installed at the water treatment plant. AWR will be providing information provided by the meter to the Board.

Mr. Hal Lanham updated the Board on AWR's COVID-19 Response Plan.

Mr. Hal Lanham stated he will discuss repairs to a broken water line in section 3 off of Watercliffe Drive at the next meeting.

After review and discussion, Director Reiter moved to (1) accept the operator's report; and (2) authorize AWR to arrange for a dumpster to be placed at the water treatment plant for a cost of \$103.00 a month. Director Taylor seconded the motion, which passed by unanimous vote.

DISCUSSION REGARDING DELINQUENT ACCOUNTS AND TERMINATIONS

Mr. Hal Lanham stated he did not have a report on this agenda item.

REPORT REGARDING DISTRICT WATER QUALITY AND FINANCIAL CONCERNS

Ms. Garner stated that the District has received the reports requested from AWR and nothing in the reports were out of the ordinary. She noted that she reviewed the current Texas Commission on Environmental Quality Compliance Report for the District and the Report showed no violations.

ENGINEERING MATTERS

Ms. Mitchell reviewed the engineer's report, a copy of which is attached.

CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Mitchell stated she had no update on the CIP.

RECOATING OF WATER TREATMENT PLANT

Ms. Mitchell updated the Board on the recoating of the water treatment plant. She stated that the subcommittee for the project authorized the repair of pinholes in the wall and roof of the ground storage tank based upon her recommendation.

Ms. Mitchell reviewed and recommended approval of Change Order No. 2 to the contract with Travis Industries, LLC ("Travis"), for repair of the pinholes, as an increase to the contract in the amount of \$7,500 and a time extension of the contract by eight days. The Board determined that Change Order No. 2 is beneficial to the District.

INSPECTIONS AND REPAIRS

Ms. Mitchell discussed an updated log of action items noted during the annual inspection of the water treatment plant.

ZEBRA MUSSEL REMOVAL AND PREVENTION

Mr. Baze stated he will obtain pricing for the replacement of the raw water screens to deter Zebra mussels.

CONTINGENCY PLAN FOR DISTRICT FACILITIES

Ms. Mitchell stated she will continue to work with Directors Taylor and Fawthrop and AWR on a contingency plan.

OTHER ENGINEERING MATTERS

Ms. Mitchell updated the Board on the development of a three-acre tract on Watercliffe Drive.

After review and discussion, Director Fawthrop moved to (1) accept the engineer's report; and (2) approve Change Order No. 2 in the amount of \$7,500 as an increase to the contract with Travis and an eight-day time extension to the contract, based upon the Board's finding that the change order is beneficial to the District and the engineer's recommendation. Director Tasset seconded the motion, which passed by unanimous vote.

FACILITIES SECURITY AND THE STORAGE AREA ADJACENT TO DISTRICT WATER TREATMENT PLANT, SECURITY OF THE DRIP FIELD AND OTHER DISTRICT FACILITIES

Director Fawthrop updated the Board on the Waterford on Lake Travis Property Owners Association II, Inc., cleanup of the storage area adjacent to the District's water treatment plant.

DISTRICT AND PROPERTY OWNER ASSOCIATIONS COORDINATION

There was no discussion on this agenda item.

BOARD MEMBER INPUT REGARDING ISSUES FACING THE DISTRICT

Director Reiter stated that this item was added to the agenda to give Board members an opportunity to have input on issues. Director Taylor reported on home construction in the District.

PUBLIC COMMENTS CONTINUED

Mr. Hal Lanham stated he has not found issues of time card manipulation at AWR. Mr. Brett Lanham commented on his reasons for addressing the Board on AWR matters.

NEXT MEETING DATE AND LOCATION

Following discussion, the Board agreed to hold the next meeting on December 1, 2020, at 10:30 a.m. by teleconference, with access by telephone available to the public, pursuant to the Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020.

There being no further business to come before the Board, the meeting was adjourned.



/s/ Vance Taylor
Secretary, Board of Directors

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