

MINUTES
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

February 12, 2020

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on February 12, 2020, at 1845 Kingfisher Ridge Cove, Lago Vista, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Harvey Reiter	President
Ray Archer	Vice President
Vance Taylor	Secretary
Robert Ernst	Assistant Vice President
Dan Eckermann	Assistant Secretary

and all of the above were present except Director Reiter, thus constituting a quorum.

Also present at the meeting were Andi Tasset and Kevin Monteith, residents of the District; Cathy Mitchell and Jason Baze of Jones & Carter, Inc. ("J&C"); Brett Lanham of AWR Services; and Kathryn Garner (in person) and Janet Swartz (by telephone) of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of the January 7, 2020, meeting and made one correction. After review and discussion, Director Archer moved to approve the minutes of the January 7, 2020, meeting as revised. Director Taylor seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report, a copy of which is attached. After review and discussion, Director Ernst moved to approve the bookkeeper's report and the checks listed on the report. Director Archer seconded the motion, which passed by unanimous vote.

ADOPT BUDGET FOR FISCAL YEAR END FEBRUARY 28, 2021

The Board reviewed a proposed budget for the fiscal year end February 28, 2021, a copy of which is attached to the bookkeeper's report. Following review and discussion, Director Taylor moved to adopt the budget for the fiscal year end February 28, 2021. Director Ernst seconded the motion, which passed by unanimous vote.

TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. After review and discussion, Director Archer moved to approve the tax assessor/collector's report. Director Ernst seconded the motion, which passed by unanimous vote.

ADOPT RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

The Board considered adoption of a Resolution Concerning Exemptions from Taxation. After review and discussion, Director Archer moved to adopt a Resolution Concerning Exemptions from Taxation, reflecting a \$10,000 exemption for persons over 65 years of age or for disabled persons and a general residential homestead exemption of fifteen percent (15%) of the appraised value (but not less than \$5,000) of the residence homestead, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Ernst seconded the motion, which passed by unanimous vote.

ENGAGE AUDITOR TO CONDUCT AUDIT FOR THE FISCAL YEAR END FEBRUARY 29, 2020

The Board reviewed an engagement letter from McCall Gibson Swedlund Barfoot PLLC ("McCall") to perform the District's audit for the fiscal year end February 29, 2020. Following review and discussion, Director Taylor moved to approve and authorize execution of the engagement letter with McCall to conduct the audit for the District's fiscal year end February 29, 2020, and direct that the letter from McCall be filed appropriately and retained in the District's official records. Director Ernst seconded the motion, which passed by unanimous vote.

OPERATION OF DISTRICT FACILITIES

Mr. Lanham reviewed the operator's report, a copy of which is attached. He stated that 166 customers were billed during the month of December.

Mr. Lanham reported on operation of the water treatment plant, including AWR responses to multiple alarms during the month. He stated AWR made necessary adjustments to accommodate the incoming increased turbidity.

Mr. Lanham stated that the water plant clarifier repair and media replacement program has been completed. He added that the manufacturer of the water treatment plant has submitted a proposal for a review of the system. Mr. Lanham stated he has submitted the proposal to the District's engineer for review. He stated that proposals from the contractor have been submitted for (1) blower replacement; (2) modification of the air pipe; and (3) replacement of switches. The Board tabled action on the proposal for projects at the water treatment plant.

Mr. Lanham reported that he has continued to solicit proposals for cleanup of the landscaping surrounding the raw water line leading to Lake Travis. He added he anticipates a response from a contractor before the end of February.

Mr. Lanham stated AWR will communicate with the District's engineer on the Capital Improvement Plan and maintenance items for the District facilities this month.

Mr. Lanham reported on the operation of the wastewater treatment plant ("WWTP") and lift stations. He stated AWR responded to multiple calls during December at Lift Station No. 1 due to increased amounts of grease. He added AWR removed the grease and placed the lift station back in service. Discussion ensued regarding notice to residents regarding grease in the grinder pumps. Mr. Lanham stated that such notice has been provided to residents twice a year in the utility invoices. Additional discussion ensued regarding products residents could use to keep the grinder pumps free of grease. Mr. Lanham stated that he would research such product options for residents and report at the next meeting.

Mr. Lanham discussed the assessment of communication inconsistencies during the weekly auto-dialer testing at Lift Station No. 2. He added AT&T has determined their line is functioning properly. Mr. Lanham added that technicians have assessed the auto-dialer and are recommending replacement of the unit. He stated he would work with Jones & Carter, Inc. to get quotes for repairing the unit and for replacing the unit for comparison. He stated he will coordinate with the engineer on this matter and report at the next meeting.

Mr. Lanham reported on the installation of the control hardware for the WWTP drip irrigation system. He stated he has requested a one-year term agreement from AT&T for U-Verse service to provide remote service to the system.

Mr. Lanham reported on the installation of a new grinder pump in the District.

After review and discussion, Director Taylor moved to accept the operator's report. Director Archer seconded the motion, which passed by unanimous vote.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

Mr. Lanham stated there were no delinquent accounts for termination.

DISCUSS AMERICA'S WATER INFRASTRUCTURE ACT OF 2018

Ms. Garner discussed certain requirements of the America's Water Infrastructure Act of 2018 (the "Act") requiring community water systems that serve a population of 3,301 or more to certify to the Environmental Protection Agency that the system has completed a Risk and Resilience Assessment and created an Emergency Response Plan. She then reviewed a memorandum regarding the Act, a copy of which is attached. Ms. Garner reported the District's operator and engineer have confirmed that the District is

not required to make such certifications at this time as it does not currently meet the population required to report. She noted the District may need to make such certifications in the future in order to be in compliance with the Act. Mr. Baze suggested that the Board consider a risk assessment of its facilities even though the District is not required to do so by the Act.

WATER AND SEWER RATES; AMENDED RATE ORDER

There was no discussion regarding water and sewer rates, or an amended Rate Order.

ENGINEERING MATTERS

Ms. Mitchell reviewed the engineer's report, a copy of which is attached.

CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Mitchell stated she had no changes to the CIP.

WATER PLANT CLARIFIER REPAIR AND MEDIA REPLACEMENT PROGRAM

Ms. Mitchell stated that the Water Plant Clarifier Repair and Media Replacement Program has been completed.

INSPECTIONS AND REPAIRS, INCLUDING THE BARGE

Ms. Mitchell stated the next water treatment plant inspection is due in April and the barge inspection in June. Director Eckermann requested to be notified of the date of the water treatment plant inspection.

ZEBRA MUSSEL REMOVAL AND PREVENTION

Ms. Mitchell had no additional report on zebra mussel removal and prevention.

OTHER ENGINEERING MATTERS

Ms. Mitchell stated the new wastewater treatment plant permit should be issued to the District in March. After review and discussion, Director Taylor moved to accept the engineer's report. Director Archer seconded the motion, which passed by unanimous vote.

The Board requested consideration of a newsletter, or some other type of communication of general information to residents, be discussed at the next meeting.

ATTACHMENTS TO THE MINUTES

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