

MINUTES
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

March 3, 2020

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on March 3, 2020, at 1325 Osprey Ridge Loop, Lago Vista, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Harvey Reiter	President
Ray Archer	Vice President
Vance Taylor	Secretary
Robert Ernst	Assistant Vice President
Dan Eckermann	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Andi Tasset and Kevin Monteith, residents of the District; Cathy Mitchell and Jason Baze of Jones & Carter, Inc. ("J&C"); Hal Lanham of AWR Services; and Kathryn Garner (in person) and Janet Swartz (by telephone) of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of the February 12, 2020, regular meeting and February 18, 2020, special meeting. After review and discussion, Director Ernst moved to approve the minutes of the February 12, 2020, regular meeting and February 18, 2020, special meeting. Director Eckermann seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report, a copy of which is attached. After review and discussion, Director Archer moved to approve the bookkeeper's report and the checks listed on the report. Director Eckermann seconded the motion, which passed by unanimous vote.

TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. After review and discussion, Director Archer moved to approve the tax assessor/collector's report. Director Eckermann seconded the motion, which passed by unanimous vote.

OPERATION OF DISTRICT FACILITIES

Mr. Lanham reviewed the operator's report, a copy of which is attached. He stated that 164 customers were billed during the month of December. Mr. Lanham reported on Combined Highland Lake Storage Levels.

Mr. Lanham reported on operation of the water treatment plant, including AWR responses to multiple alarms during the month. He added that a wiring issue caused a loss of power at the plant and the alarms notified AWR. Mr. Lanham stated that the wiring has been repaired.

Mr. Lanham stated that the contractor who recently worked on the clarifier repair at the water treatment plant has submitted a proposal for (1) blower replacement; (2) modification of the air pipe; and (3) replacement of switches. He added that the projects total approximately \$21,000. The Board tabled action on the proposal for projects at the water treatment plant. Mr. Lanham stated the manufacturer of the plant has submitted a proposal for certified technicians to conduct a multi-point inspection of the plant components, provide an analysis and recommendations, and review the current clarifier repair. Mr. Lanham stated the cost for the inspection is \$6,000. The Board requested AWR arrange for the inspection.

Mr. Lanham reported on the operation of the wastewater treatment plant ("WWTP") and lift stations. He stated AWR responded to an after-hours alarm call from Lift Station No. 1 which was due to grease. Mr. Lanham added AWR removed the grease and placed the lift station back in service.

Mr. Lanham stated AWR responded to multiple after-hours alarms from Lift Station No. 3. He added the pump's operational temperatures are higher than normal and may require service.

Mr. Lanham stated AWR coordinated with AT&T to test the telephone line to the alarm at Lift Station No. 2. He added he will bring a proposal for a new auto-dialer to the next meeting.

Mr. Lanham reported on AWR's responses to calls about grinder pumps in the District.

Mr. Lanham reported AWR made repairs to four areas in the WWTP drip irrigation field.

After review and discussion, Director Archer moved to accept the operator's report. Director Taylor seconded the motion, which passed by unanimous vote.

APPROVE ANNUAL REPORT ON IMPLEMENTATION OF WATER CONSERVATION PLAN

The Board tabled discussion on this agenda item.

CONDUCT ANNUAL REVIEW OF DROUGHT CONTINGENCY PLAN

Ms. Garner reviewed the District's current Drought Contingency Plan ("Plan") with the Board. After review, the Board concurred that no changes were necessary to the current Plan and took no further action.

The Board requested AWR determine if the Lower Colorado River Authority has changed its Water Conservation Plan or Drought Contingency Plan.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

Mr. Lanham stated there were no delinquent accounts for termination.

WATER AND SEWER RATES; AMENDED RATE ORDER

Director Taylor requested AWR review the District's Rate Order and determine if tap fees cover the District's cost for the purchase and installation of electronic meters. Director Reiter that Board members are receiving inquiries from residents on water bills including details on what services are included in the charges on the bill. Mr. Lanham stated AWR can add information to the water bill on the types of services the District provides and the cost of the services contained in the Rate Order.

ENGINEERING MATTERS

Ms. Mitchell reviewed the engineer's report, a copy of which is attached.

CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Mitchell stated she had no changes to the CIP.

INSPECTIONS AND REPAIRS, INCLUDING THE BARGE

Ms. Mitchell stated the next water treatment plant inspection will be in April and the barge inspection in June.

ZEBRA MUSSEL REMOVAL AND PREVENTION

Ms. Mitchell had no additional report on zebra mussel removal and prevention.

OTHER ENGINEERING MATTERS

Ms. Mitchell stated the new WWTP permit should be issued to the District this month. After review and discussion, Director Eckermann moved to accept the engineer's report. Director Taylor seconded the motion, which passed by unanimous vote.

REPORT REGARDING DEVELOPMENT

There was no discussion on this agenda item.

MOWING AND MAINTENANCE OF GREENBELT IN WATERFORD, SECTION 3

Ms. Garner stated that Mr. Don Roche, a representative for the Waterford Property Owners Association for Section 3, plans to send the District a proposal for landscaping the Greenbelt in Waterford Section 3. She added Mr. Roche has also requested the Board consider planting trees on the Greenbelt.

GARBAGE COLLECTION AND RECYCLING

Director Reiter stated a District resident inquired about the number of garbage bags that can be left outside of the garbage can for pickup by Waste Connections. Ms. Garner stated that Waste Connections has confirmed that, pursuant to the Waste Connections agreement with the District, six (6) thirty to thirty three (30-33) gallon garbage bags will be picked up by Waste Connections.

2020 DIRECTORS ELECTION

Ms. Garner discussed procedures related to the 2020 Directors Election. She presented a Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors executed by the Board Secretary stating that the District received five candidate applications from Vance Taylor, Bob Ernst, Dave DeGreeff, Andrea Tasset and Andrew Fawthrop, and two candidate withdrawals from Dave DeGreeff and Bob Ernst for the three director positions for the May 2, 2020, Directors Election. Following review and discussion, Director Reiter moved to accept the Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors and direct that the Certificate be filed appropriately and retained in the District's official records. Director Eckermann seconded the motion, which passed by unanimous vote.

Ms. Garner presented an Order Cancelling Election and Declaring Unopposed Candidate Elected to Office (the "Order Cancelling") stating that the May 2, 2020, Directors Election is cancelled and that the unopposed candidates, Vance Taylor, Andrea Tasset, and Andrew Fawthrop, are declared elected to office to serve from the May 2, 2020, election until the May 4, 2024, Directors Election. She reviewed the posting requirements for the Order Cancelling. Following review and discussion, Director Reiter moved to adopt the Order Cancelling Election and Declaring Unopposed Candidates Elected to Office, authorize the Secretary's agent to post the Order Cancelling, as required, and direct that the Order Cancelling be filed appropriately and retained in the District's official records. Director Eckermann seconded the motion, which passed by unanimous vote.

Ms. Garner discussed that the Board had approved entering into a contract with Travis County (the "County") to administer the District's 2020 Directors Election. After discussion, Director Reiter moved to cancel the contract with the County for election services for the May 2, 2020, Directors Election. Director Taylor seconded the motion, which passed by unanimous vote.

DISTRICT NEWSLETTER

The Board concurred to discuss the newsletter at the next meeting.

Director Eckermann requested the District's consultants review and update the District's website. Ms. Garner stated she will coordinate the update of the website with the consultants.

PUBLIC COMMENTS

Mr. Monteith requested information on the possible refunding of the District's outstanding bonds. Director Reiter stated that the District's financial advisor monitors the outstanding bonds and refunding opportunities.

Director Vance presented a Contingency Planning document, a copy of which is attached. He stated the purpose of the document is to identify risks unique to the District and outline an action plan. He added the Board can consider the projects in relation to the condition of District's facilities and a risk analysis.

NEXT MEETING DATE AND LOCATION

The Board agreed on the following regular meeting dates and locations:

April 7, 2020	10:30 a.m. 18001 Kingfisher Drive, Lago Vista, TX
May 5, 2020	11:00 a.m. ABHR, 1108 Lavaca Street, Suite 510, Austin, TX

There being no further business to come before the Board, the meeting was adjourned.

/s/ Vance Taylor

Secretary, Board of Directors

(SEAL)



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